



PRESS REGISTRAR

GOVERNMENT OF PAKISTAN
MINISTRY OF INFORMATION AND BROADCASTING
OFFICE OF THE PRESS REGISTRAR

B-II-Block, Ground Floor, Benevolent Fund Building, Zero Point, Islamabad
Ph. # 0519252279, 0519252205
Email: profficialmail@gmail.com

F. No. 5(2)/2022-PR (Admn)

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Subject: **STANDARD OPERATING PROCEDURE (SOP) FOR DISPOSAL OF NOC AND REGISTRATION CASES**

In pursuance of Section 45 and sub-section 3 of the Press, Newspapers, News Agencies and Books Registration Ordinance 2002 and Section 5 (1), (2), (3) of PNNBR Rules 2009, the following Standard Operating Procedure (SOP) for disposal of NOC and Registration cases for the titles of newspapers, news agencies, and printing presses have been approved with immediate effect and until further order;

- a) Under Section 5(1) of PNNBR Rules 2009, all the applications submitted through proper channels i.e. Designated Officers at Regional Offices of the Press Information Department shall be entertained;
- b) Received applications shall be examined and scrutinized at Press Registrar Office, Islamabad to ascertain whether the requirements under the rules and regulations for issuance of NOC or Registration have been fulfilled;
- c) NOC or Registration cases meeting all requirements along with requisite documents shall be processed as per available law, rules, regulations, and policies;
- d) In a case where all the requirements for issuance of NOC or Registration are not complete at the time of submission of the case;
 - (i) The office will inform the applicant to fulfill such requirements at the earliest;
 - (ii) If the applicant failed to submit the requisite documents within 3 months of issuance of the first objection letter, the office under Section 5(2) of PNNBR Rules 2009 will issue a warning letter to the applicant to furnish such requirements within a period of 15 days;
 - (iii) If the applicant failed to fulfill the requirements within the specified period, then under Section 5(3) of PNNBR Rules 2009, the case shall be recommended for rejection of the application to the Press Registrar.
- e) NOC or Registration cases submitted with fake or forged documents shall stand rejected and the applicant shall be disqualified to seek NOC/registration for 3 years or pay a penalty amounting to Rs. 25,000/- to be submitted in any branch of NBP/ State Bank in Government of Pakistan's A/C # C03886;
- f) NOC cases, where a true copy of the court decree with the nomination of the applicant is required for transfer-ship of a title to the legal heir after the death of the owner, shall stand exempted from rejection.


(IMRANA WAZIR)
Press Registrar

Distribution:

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