

# GUIDELINES FOR APPLICANT

## REGISTRATION

(FRESH/RENEWAL)

Under PNNBR Rules 2009, Registration of title is mandatory to seek ABC and CML. Registration Certificate is valid for three years. It has to be renewed within three months of expiry of fresh registration



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## Guidelines for Registration (Fresh/Renewal)

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**Q. Why seek a Registration Certificate of a Title?**

**Ans.** Under provisions of the Press, Newspapers, News Agencies, and Books Registration Ordinance 2002, it is mandatory for each declared title of publication, news agency, and printing press to get it registered with Press Registrar Office.

**Q. What is the validity period of a Registration Certificate?**

**Ans.** A Registration Certificate remains valid for 3 years from the date of issue.

**Q. How many are the categories of Registration?**

**Ans.** There are two categories of Registration;

- Fresh Registration
- Renewal of Registration

**Q. When a Registration Certificate should be renewed?**

**Ans.** A Registration Certificate should be renewed within 3 months of the date of expiry of a certificate.

**Q. How to apply for Registration?**

- Ans.**
- The application for obtaining Registration Certificate for publication/news agency/printing press shall be submitted on the prescribed proforma along with the requisite documents and paid copy of the prescribed fee; Detail of the fee is available in “Fee Structure” and NOC Proformas can be downloaded from “Proformas” section of our website: [www.opr.gov.pk](http://www.opr.gov.pk)
  - Applications with all requirements submitted through proper channels i.e. Regional designated officers in PID/ RIO offices, shall be entertained. Contact detail of Designated Officers for Press Registrar at Regional PID Offices is available on our website;
  - The applicant can also apply online through OPR Online Portal; first, he will create an account on the portal, fill in the prescribed proforma and upload the required documents;

A hard copy of the online submitted proforma with attached documents should be dispatched to Press Registrar address;

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**Q. What documents are required for Registration (Fresh/Renewal)?**

**Ans.** Detail about the Documents required for Registration (Fresh & Renewal) for the title of Publication/Newspaper can be accessed at this link [Documents Required](#).

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**Q. What are the procedures and policies to process a Registration case?**

**Ans.** Following are some policy measures to process Registration cases:

- Under PNNBR Ordinance 2002 and Rules 2009, Registration of titles of publications, news agencies, and printing presses is mandatory with the Office of the Press Registrar.
- Incomplete cases shall not be entertained. Proformas should be duly filled in completely and no box should be left blank;
- Applications with all requirements submitted through proper channels i.e. Regional designated officers in PID/ RIO offices shall be entertained;
- All the applications submitted through proper channels shall be examined and scrutinized at Press Registrar Office, Islamabad to ascertain whether the requirements for issuance of NOCs under the Rules have been fulfilled;
- If it appears to the Press Registrar Office that the requirements for issuance of NOCs under these Rules are not met, the office will inform the applicant to fulfill such requirements within a period of 15 days;
- If the applicant fails to fulfill the requirements within the specified period, the case shall be recommended for rejection of the application to the Press Registrar, and the application fee so deposited shall be forfeited;
- Cases of long-delayed Registration shall be processed separately as per the policy decision of the competent authority.

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**Q What is the policy to process requests for registration of a title declared under the Azad Jammu and Kashmir Council Registration of Printing Press and Publication Act 1991?**

**Ans.**  The title shall be eligible for registration subject to the condition that it is not the same or similar to the one declared in Punjab, Sindh, KPK, Balochistan, and Gilgit-Baltistan before or after the promulgation of PNNBR Ordinance 2002.

❑ For registration of the titles that fulfilled the above-mentioned condition, submission of the following requisite documents in addition to other required documents shall be mandatory;

(i) An affidavit of publisher/owner on a stamp paper worth Rs. 100 regarding issuance of NOC for the title from AJK Council Secretariat, authentication of a declaration by the concerned District Magistrate under Azad Jammu and Kashmir Council Registration of Printing Press and Publication Act 1991 and regularity of title.

(ii) True attested copy of NOC for the title issued by AJK Council Secretariat.

(iii) True attested copy of declaration authenticated by the concerned District Magistrate.

(iv) True copy of regularity certificate issued by DGPR, AJK, Muzaffarabad.

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**Q What is the policy to process requests for registration of a title allotted/ authenticated to more than one owner before the promulgation of the PNNBR Ordinance 2002?**

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**Ans.** The title shall be eligible for registration as per existing available rules and procedures.

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