

DOCUMENTS REQUIRED

NOC

FOR TITLE OF A NEWS AGENCY



**OFFICE OF THE PRESS REGISTRAR
M/O INFORMATION AND BROADCASTING
ISLAMABAD**

pressregistrar@opr.gov.pk

NOC For Fresh Title of a News Agency: (On Self-basis)

Following documents are required to be submitted with prescribed proforma for NOC for Fresh Title of a News Agency on self-basis;

- Copy of valid CNIC (duly attested by Government Officer in BS-17 or above);
- Attested Copy of master's or bachelor's degree/ equivalence of applicant with **original HEC attestation stamps**; (In case of foreign degree, HEC's recognition/ equivalency certificate required);
- **Original Experience Certificate** in journalism of Registered Newspaper issued by Chief Editor/ Publisher, Name & Stamp of issuing authority is necessary; 5-year experience if the applicant is a master's degree holder/ 10-year experience if the applicant is a bachelor's degree holder.
- At least **10-15 articles/news stories/news clippings** published during period mentioned in experience certificate with name of applicant to verify the certificate as bona fide;
- *{If the applicant is a professional degree holder, applied for a title in a specific professional field then shall furnish an experience certificate and news clippings/articles in that respective field.}*
- Original Receipt of fee for NOC duly **verified by Treasury Officer**; **Rs. 5000/-** for Karachi, Lahore, Islamabad, Rawalpindi stations, whereas for rest of the country fee is **Rs. 1,000/-**-(On **32-A Challan Form** in any branch of **NBP / State Bank** in A/C # **Co3886**, Account Title: **Government of Pakistan**);
- Bank Statement of **last six months** (duly verified by the Bank Manager, with stamp) showing minimum closing balance not less than Rs.5 lacs;
- **Financial feasibility plan** for the proposed News Agency;
- Original Affidavit of Applicant as specified on stamp paper of Rs.100/- duly attested by Oath Commissioner;
- Original Affidavit of source of funding as specified on stamp paper of Rs.100/- duly attested by Oath Commissioner;

NOC For Fresh Title of a News Agency: (On Behalf of Authority)

Following documents are required to be submitted with prescribed proforma for NOC for Fresh Title of a News Agency on behalf of authority;

- Copies of valid CNIC of Owner and Editor (duly attested by Government Officer in BS-17 or above);
- Attested Copy of master's or bachelor's degree/ equivalence of applicant (incoming owner) with **original HEC attestation stamps**; (In case of foreign degree, HEC's recognition/ equivalency certificate required);
- **Original Experience Certificate** in journalism of Registered Newspaper issued by Chief Editor/ Publisher, Name & Stamp of issuing authority is necessary; 5-year experience if the applicant is a master's degree holder/ 10-year experience if the applicant is a bachelor's degree holder.
- At least **10-15 articles/news stories/news clippings** published during period mentioned in experience certificate with name of applicant to verify the certificate as bona fide;
- *{If the applicant is a professional degree holder, applied for a title in a specific professional field then shall furnish an experience certificate and news clippings/articles in that respective field.}*
- Original Receipt of fee for NOC duly **verified by Treasury Officer**; **Rs. 5000/-** for Karachi, Lahore, Islamabad, Rawalpindi stations, whereas for rest of the country fee is **Rs. 1,000/-**-(On **32-A Challan Form** in any branch of NBP / **State Bank** in A/C # **Co3886**, Account Title: **Government of Pakistan**);
- Bank Statement of **last six months** (duly verified by the Bank Manager, with stamp) showing minimum closing balance not less than Rs.5 lacs;
- **Financial feasibility plan** for the proposed News Agency;
- Original Affidavit of Owner as specified on stamp paper of Rs.100/-, duly attested by Oath Commissioner;
- Original Affidavit of Owner for source of funding as specified on stamp paper of Rs.100/- duly attested by Oath Commissioner;
- **Authority Letter of Competent Authority** (CEO/ Head of Organization) with nomination of Publisher on original letter head;
- Attested copy of **registration certificate of company/authority/etc.** along with affidavits verified by the concerned registration authority;

NOC For Change of Language of a News Agency:

Following documents are required to be submitted with prescribed proforma for NOC for Change of Language of Title a of News Agency;

- Copy of valid CNIC of owner and editor (duly attested by Government Officer in BS-17 or above, with stamp);
- Attested copy of declaration of News Agency;
- Copy of Registration certificate;
- Three months latest record of news stories released/disseminated to clients/subscribers;
- Bank Statement of last six months (duly verified by the Bank Manager, with stamp) showing minimum closing balance not less than Rs.5 lacs;
- List of employees (Head Office) with detail about designation and period served;
- List of Local Representatives (Country-wide) with detail about designation and period served;
- List of Subscribers/clients along with subscription rate/fee;
- Original Receipt of fee for NOC duly verified by Treasury Officer; **Rs. 5000/-** for Karachi, Lahore, Islamabad, Rawalpindi stations, whereas for rest of the country fee is **Rs. 1,000/-** (On **32-A Challan Form** in any branch of NBP / **State Bank** in A/C # **Co3886**, Account Title: **Government of Pakistan**);
- Original Affidavit of Applicant (Owner) as specified on stamp paper of Rs.100/-, duly attested by Oath Commissioner;
- Original Affidavit of Owner for source of funding as specified on stamp paper of Rs.100/- duly attested by Oath Commissioner.
- Bank Statement of last six months (duly verified by the Bank Manager, with stamp by name) showing minimum closing balance not less than Rs.5 lacs;
- Authority letter of chief executive/dean/chairman of authorizing institution/organization/etc. on original letterhead; (if applicable)

NOC For Transfer of Ownership of Title of a News Agency:

Following documents are required to be submitted with prescribed proforma for NOC for Transfer of Ownership of Title of a News Agency;

- Copies of valid CNIC of incoming and outgoing owners (duly attested by Government Officer in BS-17 or above with stamp);
- Attested Copy of master's or bachelor's degree/ equivalence of applicant with **original HEC attestation stamps**; (In case of foreign degree, HEC's recognition/ equivalency certificate required);
- **Original Experience Certificate** in journalism of Registered Newspaper issued by Chief Editor/ Publisher, Name & Stamp of issuing authority is necessary; 5-year experience if the applicant is a master's degree holder/ 10-year experience if the applicant is a bachelor's degree holder.
- At least **10-15 articles/news stories/news clippings** published during period mentioned in experience certificate with the name of applicant to verify the certificate as bona fide;
- Original Receipt of fee for NOC duly **verified by Treasury Officer**; **Rs. 5000/-** for Karachi, Lahore, Islamabad, Rawalpindi stations, whereas for rest of the country fee is **Rs. 1,000/-** (On **32-A Challan Form** in any branch of **NBP / State Bank** in A/C # **Co3886**, Account Title: **Government of Pakistan**);
- Bank Statement of **last six months** (duly verified by the Bank Manager, with stamp) showing minimum closing balance not less than Rs.5 lacs;
- Copy of declaration of outgoing owner of News Agency;
- Copy of Registration certificate of News Agency;
- Three months latest record of news stories released/disseminated to clients/subscribers;
- **List of employees** (Head Office) with detail about designation and period served;
- **List of Local Representatives** (Country-wide) with detail about designation and period served;
- **List of Subscribers/clients** along with subscription rate/fee;
- Original Affidavit of Applicant (incoming Owner) as specified on stamp paper of Rs.100/- duly attested by Oath Commissioner;
- Original Affidavit of source of funding as specified on stamp paper of Rs.100/- duly attested by Oath Commissioner;
- **Sale agreement** b/w both parties as specified on stamp paper of Rs.100/- duly attested by Oath Commissioner;
- **In person attendance** of both incoming and outgoing owners before the Press Registrar or Designated Officers, as the case may be; (**Attendance Sheet to be signed by both owners**)
- In case of death of owner, death certificate, Inheritance certificate from NADRA and **true copy of a Court Order with nomination of Applicant**, wherein rest of the legal heirs while giving permission to the applicant to act as publisher/owner surrender their rights for title of news agency;