

REQUIRED DOCUMENTS

1. Copies of Valid CNICs of the **Owner** and **Editor** (duly attested by Government Officer in BS-17 or above with stamp);
2. Copy of NOC of Press Registrar for allotment of Title Name;
3. Attested copy of Declaration of News Agency;
4. Copy of Registration Certificate of News Agency;
5. Three months' latest record of news stories released/disseminated to clients/subscribers;
6. Original Receipt of fee for NOC duly verified by Treasury Officer; **Rs. 5000/-** for Karachi, Lahore, Islamabad, and Rawalpindi stations, whereas for the rest of the country, the fee is **Rs. 1,000/-** (On **32-A Challan Form** in any branch of **NBP / State Bank** in **A/C # C03886**, Account Title: **Government of Pakistan**);
7. Latest Bank Statement of the last six months (duly verified by the Bank with stamp) showing a minimum closing balance of not less than Rs.5 lacs;
8. List of Employees (Head Office) with details about CNIC No., designation, period served and salary paid;
9. List of Local Representatives (Country-wide) with details about CNIC No., designation, period served and salary paid;
10. List of Subscribers/Clients along with subscription rate/fee;
11. Original Affidavit of the Owner, as specified on stamp paper of Rs.100/-duly, attested by Oath Commissioner;
12. Original Affidavit of the Owner for the source of funding and clearance of employees' dues as specified on stamp paper of Rs.100/-, duly attested by the Oath Commissioner.

NOTE:

- **Incomplete proforma shall not be entertained.**
- **Applications with all requirements submitted through proper channels i.e. Regional designated officers in PID/ RIO offices, shall be entertained.**
- **On receipt of NOC for change of Language, the Owner shall be bound to change the language of the News Agency from the rest of its declared stations.**

AFFIDAVIT OF OWNER (NAME OF NEWS AGENCY)

I, Mr./Ms. _____ s/o, d/o, w/o _____ holder of CNIC No. _____ resident of _____ do hereby solemnly affirm and declare on oath as under: -

- i. That I will be the sole owner of the News Agency titled as _____ having abbreviations _____ in (Language) _____ from (Station) _____;
- ii. That I will disseminate/release news in the language (Proposed) _____ from all allotted stations i.e. _____;
- iii. That I have passed _____ Examination from _____ University/Board in the year _____;
- iv. That I have associated/worked in a newspaper/periodical/media group titled _____ for a period of _____ years from _____ to _____;
- v. That my financial position is very sound and will bear the expenditure to be incurred on the functioning/operation of the news agency mentioned above;
- vi. That I will abide by all the rules and regulations laid down in the Press Newspapers, News Agencies and Books Registration Ordinance-2002, as amended in 2007 and Rules made thereunder in 2009 and the Constitution of Pakistan regarding news agencies and the printing and publication of newspapers, periodicals and books;
- vii. That I will supply four (4) copies of daily News stories released regularly to the **PRESS REGISTRAR, Islamabad**;
- viii. That I have not been a holder of **three or more than three titles (including sold-out titles)**;
- ix. That I will be bound to strictly follow the eligibility criteria and inform the Press Registrar Office, if and when, the **editor** of the said news agency is required to be changed;
- x. That I will be bound to seek a No Objection Certificate from the Press Registrar Office, if and when, the **language/ownership** of said news agency is required to be changed;
- xi. That I will not disseminate/release any news material against the ideology/sovereignty of Pakistan, Armed Forces, contemptuous to the Courts, and the supremacy of Islam;
- xii. That I am not **currently** serving in any government, semi-government, attached or semi-autonomous or linked department/organization of the government;
- xiii. That I have not been convicted of any criminal offence and have no criminal record;
- xiv. That the above-stated contents, documents submitted and information provided are true to the best of my knowledge and belief and nothing has been concealed. I would be liable to be prosecuted as per available civil/criminal law if anything is later disclosed as an infringement of the above said;
- xv. That according to the best of my knowledge, the above-mentioned news agency does not exist in any part of the country. If any news agency having the above title or using the same abbreviations, is found operational before my application, I will withdraw/change the above-mentioned title.

Deponent: -

Name: _____

CNIC No. _____

Signature & Thumb: _____

AFFIDAVIT OF OWNER
FOR SOURCE OF FUNDING AND CLEARANCE OF EMPLOYEES' DUES OF
NEWS AGENCY

I, Mr./Ms. _____ s/o, d/o, w/o _____
resident of _____
holder of CNIC No. _____, Owner of News Agency
entitled _____ having abbreviations _____ in
Language _____ from Station _____ dated _____ declared on oath
that;

That I will be the sole proprietor/owner of the News agency entitled _____
_____ from Station _____ located at _____
_____;

That I am a regular income tax filer my status is active in the FBR record and my source of income has
been mentioned in detail in my tax returns. I will be responsible for giving an undertaking on oath that I will
appear before the Press Registrar to explain and prove the source of income if and when required.

That I am also declaring that all expenses for the News Agency will be organized from my sources of
income.

That I hereby undertake on oath that I have paid all dues/salaries of all employees to date and no
outstanding amount in case of dues/salaries of any employee is pending against me.

Deponent

Name: _____

CNIC No. _____

Signature & Thumb: _____
