



PRESS REGISTRAR

GOVERNMENT OF PAKISTAN  
MINISTRY OF INFORMATION AND BROADCASTING  
**OFFICE OF THE PRESS REGISTRAR**

Ground Floor, B-II Block, Benevolent Fund Building, Zero Point, Islamabad  
Ph # 051-9252279, 051-9252205

Website: [www.opr.gov.pk](http://www.opr.gov.pk) Email: [pressregistrar@opr.gov.pk](mailto:pressregistrar@opr.gov.pk)

**NOC PROFORMA**  
**FOR TRANSFER OF OWNERSHIP OF TITLE OF NEWS AGENCY**

**(Ownership of A Title Name with All Declared Stations of the News Agency shall be Transferred to the Incoming Owner)**

**DETAIL ABOUT NEWS AGENCY:**

- Title: \_\_\_\_\_ Category \_\_\_\_\_
- Language (s): \_\_\_\_\_ Periodicity: \_\_\_\_\_
- Date of NOC for Fresh Title: \_\_\_\_\_ Date of Declaration of Title: \_\_\_\_\_
- Name of First Declared Station: \_\_\_\_\_
- Names of Other Allotted Stations: \_\_\_\_\_
- Press Registrar's Registration No. of Allotted Stations: \_\_\_\_\_
- Last Date of Registration: \_\_\_\_\_
- How Many Times this Title is Transferred: \_\_\_\_\_
- Names of Previous Owners (if any): \_\_\_\_\_

**INCOMING OWNER'S CREDENTIALS:**

- Name of Incoming Owner: \_\_\_\_\_ S/o, D/o, W/o \_\_\_\_\_
- CNIC No. of Incoming Owner: 

						-									-	
--	--	--	--	--	--	---	--	--	--	--	--	--	--	--	---	--
- Telephone No. \_\_\_\_\_ Mobile No. \_\_\_\_\_
- Email ID: \_\_\_\_\_ Present Profession: \_\_\_\_\_
- Address (Office): \_\_\_\_\_
- Address (Home): \_\_\_\_\_
- Name of Degree: \_\_\_\_\_ Year of Passing: \_\_\_\_\_
- Name of University: \_\_\_\_\_
- Experience: (a) Name of Publication: \_\_\_\_\_  
(b) Designation \_\_\_\_\_ (c) Period Served \_\_\_\_\_
- Source of Funding: \_\_\_\_\_
- Bank Account Details: Account Title: \_\_\_\_\_  
Account No.: \_\_\_\_\_ Bank Branch: \_\_\_\_\_

**DETAIL ABOUT ALREADY ALLOTTED TITLES TO INCOMING OWNER:**

- Names of Titles Currently listed in the name of Incoming Owner:  
(1.) Title Name: \_\_\_\_\_  
Date of NOC: \_\_\_\_\_ Date of Registration: \_\_\_\_\_  
(2.) Title Name: \_\_\_\_\_  
Date of NOC: \_\_\_\_\_ Date of Registration: \_\_\_\_\_
- Names of Titles Sold-Out/Transferred/Gifted by the Incoming Owner:  
(1.) Title Name: \_\_\_\_\_  
Date of NOC: \_\_\_\_\_ Date of Registration: \_\_\_\_\_  
(2.) Title Name: \_\_\_\_\_  
Date of NOC: \_\_\_\_\_ Date of Registration: \_\_\_\_\_

**INCOMING EDITOR'S CREDENTIALS:**

- Name of Incoming Editor: \_\_\_\_\_ S/o, D/o, W/o \_\_\_\_\_
- CNIC No. of Incoming Editor: 

					-								-		
--	--	--	--	--	---	--	--	--	--	--	--	--	---	--	--
- Telephone No. \_\_\_\_\_ Mobile No. \_\_\_\_\_
- Email ID: \_\_\_\_\_ Period Served: \_\_\_\_\_
- Address (Office): \_\_\_\_\_
- Address (Home): \_\_\_\_\_
- Names of Titles Allotted to Incoming Editor: \_\_\_\_\_
- Name of Degree: \_\_\_\_\_ Year of Passing: \_\_\_\_\_
- Name of College/University: \_\_\_\_\_

**OUTGOING OWNER'S CREDENTIALS:**

- Name of Outgoing Owner: \_\_\_\_\_ S/o, D/o, W/o \_\_\_\_\_
- CNIC No. of Outgoing Owner: 

					-								-		
--	--	--	--	--	---	--	--	--	--	--	--	--	---	--	--
- Telephone No. \_\_\_\_\_ Mobile No. \_\_\_\_\_
- Email ID: \_\_\_\_\_ Present Profession: \_\_\_\_\_
- Address (Office): \_\_\_\_\_
- Address (Home): \_\_\_\_\_
- Names of Titles listed in the name of Owner: \_\_\_\_\_  
\_\_\_\_\_

▪ Names of Titles Sold-out/gifted by the Owner: \_\_\_\_\_  
\_\_\_\_\_

▪ Name of Degree: \_\_\_\_\_ Year of Passing: \_\_\_\_\_

▪ Name of University: \_\_\_\_\_

▪ Source of Funding: \_\_\_\_\_

▪ Bank Account Details: Account Title: \_\_\_\_\_

Account No.: \_\_\_\_\_ Bank Branch: \_\_\_\_\_

**OUTGOING EDITOR'S CREDENTIALS:**

▪ Name of Outgoing Editor: \_\_\_\_\_ S/o, D/o, W/o \_\_\_\_\_

▪ CNIC No. of Outgoing Editor: 

					-											-	
--	--	--	--	--	---	--	--	--	--	--	--	--	--	--	--	---	--

▪ Telephone No. \_\_\_\_\_ Mobile No. \_\_\_\_\_

▪ Email ID: \_\_\_\_\_ Period Served: \_\_\_\_\_

▪ Address (Home): \_\_\_\_\_

▪ Names of Titles Allotted to Outgoing Editor: \_\_\_\_\_

▪ Name of Degree: \_\_\_\_\_ Year of Passing: \_\_\_\_\_

Name of College/University: \_\_\_\_\_

**DATED:** \_\_\_\_\_

\_\_\_\_\_  
**SIGNATURE OF INCOMING OWNER**

## DOCUMENTS REQUIRED FOR TRANSFER OF OWNERSHIP OF NEWS AGENCY

1. Copies of **Valid CNIC** of the **Owners (Incoming and Outgoing)**, and **Editor** (duly attested by a Government Officer in BS-17 or above);
2. **Attested Photocopy of master's degree/ bachelor's degree of the applicant (Incoming Owner) with original HEC attestation stamps/** HEC's equivalence certificate; (In case of a foreign degree, Higher Education Commission's recognition/ equivalency certificate required);
3. **Original Experience Certificate** in journalism of Registered Newspaper issued by Chief Editor/ Publisher, Name & Stamp of issuing authority is necessary; 5-year experience if the applicant is a master's degree holder/ 10-year experience if the applicant is a bachelor's degree holder;
4. At least **10-15 articles/news stories/news clippings** published during the period mentioned in the experience certificate with the name of the applicant to verify the certificate as bona fide;
5. If the **applicant is a professional degree holder** and applied for a title in a specific professional field then he/she shall furnish an experience certificate and news clippings/articles in that respective field not in the journalistic field;
6. **Original Receipt of fee** for NOC duly **verified by Treasury Officer**; **Rs. 5000/-** for **Karachi, Lahore, Islamabad, and Rawalpindi** stations, whereas for the rest of the country, the fee is **Rs. 1,000/-** (On 32-A Challan Form in any branch of NBP / State Bank in A/C # C03886, Account Title: Government of Pakistan);
7. **Latest Bank Statement of the last six months** (duly verified by the Bank Manager, with stamp) showing a minimum closing balance of not less than Rs.5 lacs;
8. Copy of **NOC of Press Registrar** for allotment of Title Name;
9. Copy of **NOC of Press Registrar for previous Transfer** of ownership of Title;
10. Attested Copy of **Declaration** of News Agency;
11. Copy of the **Registration certificate(s)** of allotted stations of News Agency;
12. Three months' latest record of news stories released/disseminated to clients/subscribers;
13. **List of Employees** (Head Office) with details about CNIC No., designation, period served and salary paid;
14. **List of Local Representatives** (Country-wide) with details about CNIC No., designation, period served and salary paid;
15. **List of Subscribers/Clients** along with subscription rate/fee;
16. **Original Affidavit of Incoming Owner** as specified on stamp paper of Rs.100/-, duly attested by Oath Commissioner;

17. Original Affidavit of Incoming Owner for the Source of Funding as specified on stamp paper of Rs.100/- duly attested by Oath Commissioner;
18. Original Affidavit of Outgoing Owner for the Source of Funding and clearance of Employee's dues as specified on stamp paper of Rs.100/- duly attested by Oath Commissioner;
19. Sale agreement b/w both parties as specified on stamp paper of Rs.100/-, duly attested by the Oath Commissioner.
20. In-person attendance of both incoming and outgoing owners before the Press Registrar or Designated Officers, as the case may be; (Attendance Sheet to be signed by both owners and verified by the Designated Officer)
21. To transfer ownership of a registered title after the owner's death, the applicant i.e. the nominated legal heir must provide the following documents; (i) the death certificate of the owner, (ii) FRC from NADRA, (iii) succession certificate, (iv) certified copy of the complete file of the civil suit filed by the nominated legal heir along with all annexures and replies/comments of the respondents, (v) a certified true copy of the court decree containing the applicant's nomination. The court decree must clearly state that other legal heirs have surrendered their ownership rights to the title in favour of the nominated heir;

**NOTE:**

- **Incomplete proformas shall not be entertained.**
- **Applications with all requirements submitted through proper channels i.e. Regional designated officers in PID/ RIO offices shall be entertained.**
- **A title shall be transferred from its all declared stations to the Incoming Owner.**

## AFFIDAVIT OF INCOMING OWNER (NAME OF NEWS AGENCY)

I, Mr./Ms. \_\_\_\_\_ s/o, d/o, w/o \_\_\_\_\_ holder of CNIC No. \_\_\_\_\_ resident of \_\_\_\_\_ do hereby solemnly affirm and declare on oath as under: -

- i. That I will be the sole owner of the News Agency titled as \_\_\_\_\_ having abbreviations \_\_\_\_\_ in (Language) \_\_\_\_\_ from (Station) \_\_\_\_\_;
- ii. That I will disseminate/release news in the language (Proposed) \_\_\_\_\_ from all allotted stations i.e. \_\_\_\_\_;
- iii. That I have passed \_\_\_\_\_ Examination from \_\_\_\_\_ University/Board in the year \_\_\_\_\_;
- iv. That I have associated/worked in a newspaper/periodical/media group titled \_\_\_\_\_ for a period of \_\_\_\_\_ years from \_\_\_\_\_ to \_\_\_\_\_;
- v. That my financial position is very sound and will bear the expenditure to be incurred on the functioning/operation of the news agency mentioned above;
- vi. That I will abide by all the rules and regulations laid down in the Press Newspapers, News Agencies and Books Registration Ordinance-2002, as amended in 2007 and Rules made thereunder in 2009 and the Constitution of Pakistan regarding news agencies and the printing and publication of newspapers, periodicals and books;
- vii. That I will supply four (4) copies of daily News stories released regularly to the **PRESS REGISTRAR, Islamabad**;
- viii. That I have not been a holder of **three or more than three titles (including sold-out titles)**;
- ix. That I will be bound to strictly follow the eligibility criteria and inform the Press Registrar Office, if and when, the **editor** of the said news agency is required to be changed;
- x. That I will be bound to seek a No Objection Certificate from the Press Registrar Office, if and when, the **language/ownership** of said news agency is required to be changed;
- xi. That I will not disseminate/release any news material against the ideology/sovereignty of Pakistan, Armed Forces, contemptuous to the Courts, and the supremacy of Islam;
- xii. That I am not **currently** serving in any government, semi-government, attached or semi-autonomous or linked department/organization of the government;
- xiii. That I have not been convicted of any criminal offence and have no criminal record;
- xiv. That the above-stated contents, documents submitted and information provided are true to the best of my knowledge and belief and nothing has been concealed. I would be liable to be prosecuted as per available civil/criminal law if anything is later disclosed as an infringement of the above said;
- xv. That according to the best of my knowledge, the above-mentioned news agency does not exist in any part of the country. If any news agency having the above title or using the same abbreviations, is found operational before my application, I will withdraw/change the above-mentioned title.

**Deponent: -**

**Name:** \_\_\_\_\_

**CNIC No.** \_\_\_\_\_

**Signature & Thumb:** \_\_\_\_\_

\_\_\_\_\_

**AFFIDAVIT OF INCOMING OWNER  
FOR SOURCE OF FUNDING OF NEWS AGENCY**

I, Mr./Ms. \_\_\_\_\_ s/o, d/o, w/o \_\_\_\_\_  
resident of \_\_\_\_\_  
holder of CNIC No. \_\_\_\_\_, Owner of News Agency  
entitled \_\_\_\_\_ having abbreviations \_\_\_\_\_ in  
Language \_\_\_\_\_ from Station \_\_\_\_\_ dated \_\_\_\_\_ declared on oath  
that;

That I will be the sole proprietor/owner of the News agency entitled \_\_\_\_\_  
\_\_\_\_\_ from Station \_\_\_\_\_ located at \_\_\_\_\_  
\_\_\_\_\_;

That I am a regular income tax filer my status is active in the FBR record and my source of income has  
been mentioned in detail in my tax returns. I will be responsible for giving an undertaking on oath that I will  
appear before the Press Registrar to explain and prove the source of income if and when required.

That I am also declaring that all expenses for the News Agency will be organized from my sources of  
income.

**Deponent: -**

**Name:** \_\_\_\_\_

**CNIC No.** \_\_\_\_\_

**Signature & Stamp:** \_\_\_\_\_  
\_\_\_\_\_

**AFFIDAVIT OF OUTGOING OWNER OF NEWS AGENCY  
FOR SOURCE OF FUNDING AND CLEARANCE OF EMPLOYEES' DUES**

I, Mr./Ms. \_\_\_\_\_ s/o, d/o, w/o \_\_\_\_\_  
resident of \_\_\_\_\_  
holder of CNIC No. \_\_\_\_\_, Outgoing Owner of News  
Agency entitled \_\_\_\_\_ having abbreviations \_\_\_\_\_ in  
Language \_\_\_\_\_ from Station \_\_\_\_\_ dated \_\_\_\_\_ declared on oath  
that;

That I was the sole proprietor/owner of the News agency entitled \_\_\_\_\_  
\_\_\_\_\_ from Station \_\_\_\_\_ located at \_\_\_\_\_  
\_\_\_\_\_;

That I am a regular income tax filer my status is active in the FBR record and my source of income has  
been mentioned in detail in my tax returns. I will be responsible for giving an undertaking on oath that I will  
appear before the Press Registrar to explain and prove the source of income if and when required.

That I am also declaring that all expenses for the News Agency have been organized from my sources  
of income.

That I hereby undertake on oath that I have paid all dues/salaries of all employees to date and no  
outstanding amount in case of dues/salaries of any employee is pending against me.

**Deponent: -**

**Name:** \_\_\_\_\_

**CNIC No.** \_\_\_\_\_

**Signature & Stamp:** \_\_\_\_\_  
\_\_\_\_\_



**SALE AGREEMENT FOR TRANSFER OF OWNERSHIP OF (NAME OF NEWS AGENCY WITH ALL DECLARED STATIONS)**

**Party - I**

I, Mr./Ms. \_\_\_\_\_ s/o, d/o, w/o \_\_\_\_\_ holder of CNIC No. \_\_\_\_\_ resident of \_\_\_\_\_ declared on the oath that I am the (seller) of the news agency titled; \_\_\_\_\_ using abbreviations \_\_\_\_\_ in (language) \_\_\_\_\_ from the station (s) \_\_\_\_\_ *(Names of all declared stations)* \_\_\_\_\_;

**Party- II**

I, Mr./Ms. \_\_\_\_\_ s/o, d/o, w/o \_\_\_\_\_ holder of CNIC No. \_\_\_\_\_ resident of \_\_\_\_\_ declared on the oath that I am the (buyer) of the news agency titled; \_\_\_\_\_ using abbreviations \_\_\_\_\_ in (language) \_\_\_\_\_ from the station (s) \_\_\_\_\_ *(Names of all declared stations)* \_\_\_\_\_;

I (Party-I) do hereby solemnly affirm and declare that I have surrendered/ceased my authority of ownership of said news agency in favour of (Party-II) \_\_\_\_\_ *(Name of the incoming owner)* to become the owner of said news agency from all declared stations. I declared on the oath that said news agency is authenticated from above mentioned station(s) only and Party-I will not claim ownership from any part of the country after this agreement.

That the undersigned has no objection if the title/declaration may be transferred/ NOC for transfer of ownership may be issued for the above-mentioned title in favour of \_\_\_\_\_ *(Name of the incoming owner)* \_\_\_\_\_;

That before this agreement I did not write the undertaking to any other person and both parties are free from any kind of liabilities or demand or claim against each other;

That the above statement is true and correct to the best of my/our knowledge and nothing has been concealed therefrom. I would be liable to be prosecuted as per available civil/criminal law if anything is later disclosed as a contravention of the above said;

**Party-I (Seller/Outgoing owner):**

Name: \_\_\_\_\_  
CNIC No. \_\_\_\_\_  
Signature & Thumb: \_\_\_\_\_  
\_\_\_\_\_

**Party-II (Buyer/Incoming owner):**

Name: \_\_\_\_\_  
CNIC No. \_\_\_\_\_  
Signature & Thumb: \_\_\_\_\_  
\_\_\_\_\_

**Witness 1:**

Name: \_\_\_\_\_  
CNIC No. \_\_\_\_\_  
Signature & Thumb: \_\_\_\_\_  
\_\_\_\_\_

**Witness 2:**

Name: \_\_\_\_\_  
CNIC: \_\_\_\_\_  
Signature & Thumb \_\_\_\_\_  
\_\_\_\_\_