

Requirements

- **Title:** - All the words in title if more than one be always printed in precisely same **SIZE, STYLE & SHAPE**;
- **Attested** copies of the declarations of publisher/owner;
- **Attested** copy of CNIC of publisher/owner;
- **Attested** copy of NOC;
- **Original Registration Certificate** of the titled news agency;
- **Four Passport Size Photos**; Must be attached with Proforma;
- **Dues Clearance Certificate** from PCP;
- **Last Six Months** Bank Statement with minimum closing Balance at-least 5 Hundred thousand;
- Attested copy of **Annual Tax Return** Record;
- **List of Clients** with detail about **Subscription rate/fee**;
- **List of Employees at Head Office** with detail of Designation and period served;
- **List of Local Representatives** with detail of Designation and period served;
- **Original Affidavit** of source of funding and clearance of dues of employees as specified on stamp paper of Rs.100/-, duly attested by Oath Commissioner;
- **Original Receipt of fee** duly verified by the Treasury Officer for Registration is Rs. **1,000/-** (One Thousand). **For Islamabad, Rawalpindi, Lahore & Karachi Registration fee is Rs. 10,000/-** (Ten Thousand); (On **32-A Challan Form** in any branch of **NBP/ State Bank** in **A/C # C03886**, Title of account: **Government of Pakistan**);
- **03** months record of disseminated/released news stories of **NEWS AGENCY**;

Note:

- ***Incomplete proformas/cases shall not be entertained.***
- ***Applications with all requirements submitted through proper channels i.e. Regional designated officers in PID/ RIO offices, shall be entertained.***
- ***Fresh Registration is mandatory within 3 months of date of declaration/ date of printing of first issue. Failing which shall lead to imposition of penalty as may deem fit.***
- ***Registration Certificate is valid for 3 years only. Registration must be renewed within 3 months of expiry of Registration Certificate;***

**Affidavit of Owner of News Agency
(For Source of Funding & Clearance of Dues of Employees)**

I, Mr./Ms. _____ s/o, d/o, w/o _____
_____ resident
of _____ holder of
CNIC No. _____, declared on oath that;

That I am the sole proprietor/owner of the news agency entitled

_____ from (Station) _____
located
at _____;

That I am giving this declaration that I am regularly filing income tax return. My status is active in the FBR record and I have mentioned my source of income in details in my tax return. I will be responsible for giving undertaking on oath that I will appear before the Press Registrar to explain and prove my source of income if and when required.

That I am also giving this declaration that all expenses for the news agency are being organized from my own sources of income.

That I hereby undertake on oath that I have paid all dues/salaries of all employees to-date and no outstanding amount in case of dues/salaries of any employee is pending against me.

Deponent

Name: _____

CNIC No. _____

Signature & Thumb: _____
